

MINUTES OF A SPECIAL MEETING  
- OPEN SESSION -  
OF THE SPRINGFIELD HOUSING AUTHORITY  
HELD ON NOVEMBER 6, 2013

The members of the Springfield Housing Authority met in Open Session at the Conference Room of the Springfield Housing Authority at 18 Saab Court, Springfield, Massachusetts at 4:00 PM on November 6, 2013.

A copy of the Notice of Meeting, pursuant to Section 23B of Chapter 39 of the Massachusetts General Laws, as amended, with the Certificate as to Service of the Notice, was ordered spread upon the minutes of the meeting and filed for records.

NOTICE OF MEETING

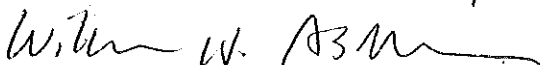
Notice is hereby given in accordance with Section 23B of Chapter 39 of the Massachusetts Laws, as amended, that a Regular Meeting of the Board of Commissioners of the Springfield Housing Authority will be held at 4:00 PM on Wednesday, November 6, 2013 in the Conference Room of the Springfield Housing Authority at 18 Saab Court, Springfield, MA 01104.

SPRINGFIELD HOUSING AUTHORITY  
/s/William H. Abrashkin, Executive Director  
November 4, 2013

CERTIFICATE AS TO SERVICE OF THE NOTICE OF MEETING

I, William H. Abrashkin, the duly appointed and qualified Secretary of the Springfield Housing Authority, do hereby certify that on November 4, 2013 I filed in the manner provided by Section 23B, Chapter 39 of the Massachusetts General Laws, as amended, with the Clerk of the City of Springfield, Massachusetts, a Notice of Meeting of which the foregoing is a true and correct copy.

Attest:

  
\_\_\_\_\_  
William H. Abrashkin/Executive Director/  
Secretary to the Board

Vice Chairman Thomas called the meeting to order at 4:00 PM, and those present upon roll call were as follows:

PRESENT

Willie Thomas  
Thomas Labonte  
Angela Robles  
Jessica Quinonez

ABSENT

Raymond Warren

ALSO PRESENT

William Abrashkin  
Michelle Booth  
Nicole Contois  
Stephen Ethier  
Fidan Gousseynoff

The Board reviewed the minutes of October 15, 2013. Upon a motion made by Commissioner Labonte, seconded by Commissioner Robles, it was unanimously

VOTED: To approve the minutes of October 15, 2013.

The Board reviewed a memorandum and recommendation on upgrading the SHA desktop hardware. The cost of the upgrade is \$178,000 which consists of hardware, software and specialized integration service. The breakdown for this cost is:

AMPS	37.56	\$66,856.80
COCC	28.41	\$50,569.80
HCV	21.33	\$37,967.40
State (COCC charge)	12.7	\$22,606.00
Total		\$178,000.00

Director of IT Stephen Either presented information about the upgrade and answered the questions. Mr. Either stated that the upgrade will significantly reduce time and resources spent on maintenance, will enable disaster recovery of SHA computers as well as will provide increased flexibility and reliability for the users.

Michelle Booth left the conference room at 4:20 PM and returned at 4:21 PM

Upon a motion made by Commissioner Labonte, seconded by Commissioner Quinones, it was unanimously

VOTED: To authorize expenditure of \$178,000.00 (in accordance with the above stated breakdown) to fund SHA-wide I.T. hardware upgrade and authorize Stephen Either to purchase the new system and implement the upgrade.

There being no further business to come before the members of the Springfield Housing Authority, upon a motion made by Commissioner Labonte, seconded by Commissioner Robles, it was unanimously

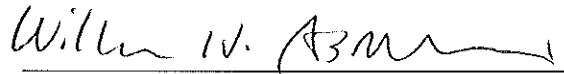
VOTED: To adjourn the Open Session of a Special Meeting of the Springfield Housing Authority at 4:50 PM.

ATTEST:



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Willie Thomas, Vice-Chairman



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William H. Abrashkin, Executive Director