



BOARD OF COMMISSIONERS
Regular Meeting
Open Session
June 21, 2016 at 4:30 PM
Conference Room – 60 Congress Street
Springfield, MA 01104

A. Notice to Clerk

A notice of meeting pursuant to Section 23B of Chapter 39 of the General Laws was sent to the City Clerk, Mr. Anthony Wilson on June 16, 2016.

B. Roll Call

C. Approval of Minutes

1.) May 17, 2016

D. Old Business

- Ike Jorgenson, Mechanic 1, District A – no materials

E. New Business

- 1.) The recipients of the Farris Mitchell Scholarship – *no materials*
- 2.) Adopt Resolution # 9664 to approve Amendment 6 in the amount of \$40,000 to DHCD Capital Improvement Work Plan 5001
- 3.) Award 2016 Contract totaling \$64,565.09 for Heating Supplies
- 4.) Award contract totaling \$131,490.06 for Electrical and Appliance Supplies
- 5.) Award Contract for locksmith services to Serv-U Locksmith
- 6.) Award a contract for Architecture and Engineering services for an ADA Assessment, in the amount of \$89,050.00 to EMG
- 7.) Approve revision of the Housing Choice Voucher Program Administration Plan concerning Homeownership Program
- 8.) Adopt Resolution # 9665 to approve Revision to HCV Administration Plan to reflect adoption of the Western MA Network to End Homelessness Definition of Chronically Homeless
- 9.) Adopt Resolution # 9666 to accept the revision of the Tenant Abuse Charges Schedule and authorize staff to implement it in the field
- 10.) Adopt Resolution #9667 to approve the SHA Preventative Maintenance Policy
- 11.) Adopt Resolution #9668 to accept SHA Maintenance Plan
- 12.) Update on Carew Street - pending

F. Executive Director's report

G. Correspondence/Communications

Email from Mike Petro, Casterline & Associates about March 2016 Financial Data Schedule Submission

H. Reports

- 1.) Financial/ Accounting
 - a.) Accounts Payable – April 2016
 - b.) Financial Statements
- 2.) Management
 - a.) Rental Assistance Division

I. Executive Session IS EXPECTED

- To discuss strategy with respect to litigation

J. Adjournment