



BOARD OF COMMISSIONERS
Regular Meeting
Open Session
December 19 , 2017 at 4:30 PM
Conference Room – 60 Congress Street
Springfield, MA 01104

A. Notice to Clerk

A notice of meeting pursuant to Section 23B of Chapter 39 of the General Laws was sent to the City Clerk, Mr. Anthony Wilson on December 14, 2017.

B. Roll Call

C. Approval of Minutes

- 1) November 21, 2017

D. Old Business

E. New Business

- 1) Approve Change Order #2 to 18 Saab Ct. Boiler Replacement Contract #35-C-2017-6-3 from Climate Heating & Cooling in the amount of (\$4,371.29)
- 2) Accept the Certificate of Substantial Completion from Climate Heating & Cooling to 18 Saab Ct. Boiler Replacement Contract #35-C-2017-6-3
- 3) Contract award for Roof Replacements for Jennie Lane Apartments and Penn-3 Apartments
- 4) Accept the proposal for the Disposition of Eastern Avenue properties from Springfield College for the amount of \$31,400.00
- 5) Audit Report
- 6) Adopt Resolution # 9706 to approve Annual Plan
- 7) Community Preservation Committee
- 8) Award a contract to Arbella Insurance Group in care of HUB International 96 Shaker Road East Longmeadow, MA, in the amount of \$32,087.00 for 2018 Automobile Insurance Coverage
- 9) Award a five year contract for Special Laundry Services & Maintenance to Automatic Laundry, West Newton, MA
- 10) Award two CHESS project-based vouchers to Home City Development, Inc. for 71 Adams Street, Units 2L and 4L

F. Executive Director's report

G. Correspondence/Communications

H. Reports

- 1) Financial/ Accounting
 - a.) Accounts Payable – October 2017
 - b.) Financial Report – October 2017

I. Executive Session is not expected

J. Adjournment