

INVITATION FOR BIDS

The Springfield Housing Authority (SHA) will receive sealed bids for the furnishing of all labor and materials to provide full preventative elevator maintenance repair and testing service; including test permit filing fees for the elevator equipment under the jurisdiction of the SHA. These services will be provided at its Riverview, Gentile, Tri Towers, Morgan Manor, Central Elderly, and Milton Court locations.

Bids will be received until 10:00 AM on Friday, March 9, 2018, at which time they will be opened and publicly read aloud at the SHA Purchasing Department Office, 60 Congress St., 4th floor, Springfield, MA 01104. The total number of elevators is eighteen (18) and three (3) wheel chair lifts.

This contract will be for approximately three (3) years, commencing on April 1, 2018 until December 31, 2021, pending availability of funds for years two and three. In the SHA's sole discretion, this contract may be renewed for a period of up to two (2) additional one (1) year terms. The total duration of the contract, including all options, shall not exceed five (5) years.

The Contractor under this bid procedure shall perform and furnish all necessary work and insurance affidavits required as described herein.

Bids shall be submitted on forms furnished by the Springfield Housing Authority. Envelopes must be clearly marked IFB for elevator maintenance services, Bid due date Friday March 9, 2018.

Bid forms, and General Instructions and Conditions, are available between the hours of 8:00 AM and 4:00 PM at the Springfield Housing Authority Purchasing Department office, 60 Congress Street 4th Floor, Springfield, MA 01104. Bid packages can also be requested via email to jhealy@shamass.org.

The SHA reserves the right to reject any and all bids or parts therein.

The terms and conditions of the contract are outlined in the IFB documents.

The contract award will be governed by the SHA Purchasing Policy, Massachusetts General Laws c.30B, c 149, 2 CFR Part 200 and the provisions of the "Instructions to Bidders". This contract must be approved by the Springfield Housing Authority Board of Commissioners prior to contract award.

Springfield Housing Authority
John Healy
Director of Capital Improvements and Procurement

To be advertised:
Monday, February 19, 2018