

Springfield Housing Authority
Request for Proposals for
Early Warning Detection Systems

The Springfield Housing Authority (SHA) will receive sealed proposals from licensed alarm and sprinkler companies for the furnishing of all labor and materials to provide annual inspection and test services for SHA fire, smoke, carbon monoxide, and sprinkler detection systems. Contractor must be able to work on Notifier fire safety equipment. This contract will be for approximately three (3) years, commencing April 1, 2018 until December 31, 2021 pending availability of funds for years two and three. The Contractor under this proposal procedure shall perform and furnish all necessary work and insurance affidavits required as described herein.

The SHA will evaluate the proposals and award the contract to the Contractor that provides the best technical response and price proposal to the SHA.

A pre-proposal conference is scheduled to be held in the SHA conference room at **10:00 AM on Wednesday, February 28, 2018**, 60 Congress Street 4th Floor, Springfield, MA 01107.

Attendance at the pre-proposal conference is not mandatory, but is strongly encouraged. Failure to attend the pre-proposal conference shall be no defense in failure to perform the contract terms and conditions.

RFP packages may be obtained by contacting the Procurement Department Office, at 60 Congress Street 4th Floor Springfield, MA 01104 or via email to ndechristopher@shamass.org . **All sealed proposals must be received by 10:00 AM on Thursday, March 8, 2018 and clearly marked “RFP for Early Warning Detection Systems 2018”**. All proposals must be mailed or delivered to:

Springfield Housing Authority
Procurement Department
Attn: John S Healy
60 Congress Street 4th Floor
Springfield, MA 01104

The award of this contract shall be governed by the Procurement Policy of the SHA, Mass. General Law's c.30B and Title 24 of the Code of Federal Regulations (CFR) 2 CFR Part 200 and applicable HUD regulations regarding competitive proposals.

The SHA reserves the right to reject any and all proposals or parts therein. Award of this contract is subject to approval by the SHA Board of Commissioners.

John S Healy
Director of Capital Improvements and Procurement
jhealy@shamass.org