



BOARD OF COMMISSIONERS
Regular Meeting
Open Session
May 21, 2018 at 4:30 PM
Conference Room – 60 Congress Street
Springfield, MA 01104

A. Notice to Clerk

A notice of meeting pursuant to Section 23B of Chapter 39 of the General Laws was sent to the City Clerk, Mr. Anthony Wilson on May 17, 2018.

B. Roll Call

C. Approval of Minutes

- 1) April 17, 2018
- 2) April 30, 2018

D. Old Business

E. New Business

- 1.) Adopt Resolution # 9717 to update Employee Handbook
- 2.) Adopt Resolution # 9718 to adopt 2018 Affirmative Action Plan
- 3.) Adopt Resolution # 9719 to approve changes to Union Contracts - AFSCME, AFL-CIO, State Council 93, Local #3521 Units A, B, C & D
- 4.) Adopt Resolution # 9720 to approve the SEMAP certification for FYE 3/31/18
- 5.) Award a contract to Yardi Systems Inc. for a new Software System & Maintenance
- 6.) Award a contract to MASS-WEST Construction, Inc. in the amount of \$397,885.00 (CFP17) for Site Work Project at Central Elderly and Sullivan Apartments
- 7.) Award a three year contract with up to two additional one year terms to Sanitary Equipment Company, Inc. in the amount of \$8,849.96 annually
- 8.) Discussion regarding changing the month for the annual meeting and elections to October

F. Executive Director's report

G. Correspondence/Communications

H. Reports

- 1.) Management
 - a) Occupancy, Waiting List
 - b) Public Safety

I. Executive Session IS expected

- To conduct strategy sessions in preparation for negotiations with nonunion personnel or to conduct collective bargaining sessions or contract negotiations with nonunion personnel

J. Adjournment