



**BOARD OF COMMISSIONERS**  
**Regular Meeting**  
**Open Session**  
**September 18, 2018 at 4:30 PM**  
**Conference Room – 60 Congress Street**  
**Springfield, MA 01104**

**A. Notice to Clerk**

A notice of meeting pursuant to Section 23B of Chapter 39 of the General Laws was sent to the City Clerk, Mr. Anthony Wilson on September 13, 2018.

**B. Roll Call**

**C. Approval of Minutes**

- 1.) August 21, 2018

**D. Old Business**

**E. New Business**

- 1.) Introduction of the new Executive Director, Denise Jordan
- 2.) Adopt **Resolution # 9723** to approve the Summary Allowance for Tenant-Furnished Utilities and other Services prepared by Happy Software.
- 3.) Adopt **Resolution # 9724** to approve the new Fair Market Rents effective October 1, 2018.
- 4.) Award a contract in the amount of \$41,222.25 to Liberty Chevrolet to purchase one 2019 (1) new Chevrolet Silverado 2500 pickup truck.

**F. Interim Executive Director's report**

**G. Correspondence/Communications**

**H. Reports**

- 1.) Financial / Accounting
  - a.) Accounts Payable Report for June & July 2018
  - b.) Financial Report for July 2018

**I. Executive Session is not expected**

**J. Adjournment**