

MINUTES OF A REGULAR MEETING
- SPECIAL/OPEN SESSION -
OF THE SPRINGFIELD HOUSING AUTHORITY
HELD ON OCTOBER 29, 2019

The members of the Springfield Housing Authority met in Open Session at the Conference Room of the Springfield Housing Authority at 60 Congress St., Springfield, Massachusetts at 1:30 PM on October 29th, 2019.

A copy of the Notice of Special Meeting, pursuant to Section 23B of Chapter 39 of the Massachusetts General Laws, as amended, with the Certificate as to Service of the Notice, was ordered spread upon the minutes of the meeting and filed for records.

NOTICE OF SPECIAL MEETING

Notice is hereby given in accordance with Section 23B of Chapter 39 of the Massachusetts Laws, as amended, that a special Meeting of the Board of Commissioners of the Springfield Housing Authority will be held at 1:30 PM on Tuesday, October 29, 2019 in the Conference Room of the Springfield Housing Authority at 60 Congress Street, Springfield, MA 01104.

SPRINGFIELD HOUSING AUTHORITY
/s/Denise R. Jordan, Executive Director
October 25th, 2019

CERTIFICATE AS TO SERVICE OF THE NOTICE OF MEETING

I, Denise R. Jordan, the duly appointed and qualified Secretary of the Springfield Housing Authority, do hereby certify that on October 25th, 2019 I filed in the manner provided by Section 23B, Chapter 39 of the Massachusetts General Laws, as amended, with the Clerk of the City of Springfield, Massachusetts, a Notice of Meeting of which the foregoing is a true and correct copy.

Attest:



Denise R. Jordan / Executive Director/Secretary to the Board

Chairman Labonte called the meeting to order at 1:30 PM, and those present upon roll call were as follows:

PRESENT

Thomas Labonte
Jessica Quinonez
Angela Robles
Willie Thomas
Raymond Warren

ABSENT

ALSO PRESENT

Fidan Gousseynoff
Marieli Roman
Nicole Contois

Chairman Labonte commenced discussion with Agenda Item E.1. to approve the Springfield Housing Authority's application for DHCD funding in the amount of \$40,000.00 a year for 3 years with the potential to extend for two additional years to hire a Resident Services Coordinator to provide services to tenants at Forest Park Manor (c. 667-3) and Morris School Apartments (667-6 and 667-7). Human Resource Director and Grant Writer Fidan Gousseynoff apologized for not including this agenda item onto last year regular session and explained that the SHA is now required to obtain permission from the board to submit the application. Ms. Gousseynoff noted that the housing authority does not have a resident coordinator for State housing. Ms. Gousseynoff discussed the role of employee Candra Cripps and her services to elder residents at the SHA's Gentile development and Forest Park Manor. Ms. Gousseynoff expressed what a great opportunity this grant provides in additional assistance and support to the SHA's elder residences; Elder residents are looking for more coordination and social events. Ms. Gousseynoff supported employee Cripps as she is familiar with our residents.

Chairman Labonte asked if the SHA has a person on board with the position; Ms. Gousseynoff replied yes. Commissioner Thomas asked when the program would start upon receiving funding; Ms. Gousseynoff replied right away. Commissioner Thomas followed up with asking if there is a recruitment process in place; Ms. Gousseynoff responded the person in mind has a great rapport with residents. Deputy Contois added employee Cripps is already doing the work detailed in the grant. Commissioner Thomas inquired on a number of participants for this program; Ms. Gousseynoff replied approximately fifty (50) in forest park development, Morris may be a little less.

Commissioner Thomas, Ms. Gousseynoff and Nicole Contois discussed any matching benefits that apply; further explaining it is not a requirement of DHCD, but acknowledged that \$40,000.00 would not be enough. Chairmen Warren asked if the State expected a new employee to be contracted for grant or if shifting staff is okay; Ms. Gousseynoff stated DHCD did not require new employee hire; Deputy Contois added that employee Cripps is already working within grant details as part her job description.

There were no further questions in this matter.


Upon a motion made by Commissioner Thomas and seconded by Commissioner Robles, it was unanimously

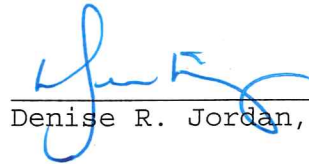
VOTED: to keep all existing officers of the Springfield Housing Authority.

There being no further business to come before the members of the Springfield Housing Authority Board, upon a motion made by Commissioner Warren, seconded by Commissioner Thomas, it was unanimously

VOTED: to adjourn the Open Session of a Special Meeting of the Springfield Housing Authority at 1:43 PM.

ATTEST:


Thomas Labonte, Chairman


Denise R. Jordan, Executive Director